

**CHECKLIST FOR SCRUTINY OF APPEAL
“FORM- C”**

Appeal No. ----- Complaint No.-----

Parties----- Vs. -----

1	Date of filing of appeal	
2	Whether the name of the parties and their addresses are properly mentioned in the Appeal Memo	Yes/No
3	Whether certified copy of impugned Order/Judgment is filed with the appeal	Yes/No
4	Is appeal filed within limitation (60 days) :	Yes/No
5	If delay, how many days delay in filing of appeal:	
6	Whether application for condonation of delay is filed with appeal:	Yes/No
7	Whether requisite fees paid:- Penalty under Sec.43(5) has been deposited	Yes/No
8	Whether penalty amount deposited under Section 43(5)	Yes/No
9	Whether the required documents are legible and filed with Index & pagination	Yes/No
10	Whether Vakalatnama/Authorization is filed and complete in all respects	Yes/No
11	Whether e-mail/phone/Mobile No. is on record	Yes/No
12	Amount deposited by the allottee with the promoter	
13	Date of execution of Builder Buyer Agreement	
14	Date of offer of possession as per Builder Buyer Agreement	
15	Date of completion of project as per Raj-RERA registration	
16	Period of delay in handing over possession as per Authority order.	
17	Possession offered or not	
18	Relief sought in the complaint before the Authority	
19	Relief/direction given by Raj-RERA/Adjudicating Officer	
20	Relief sought in the present appeal	Refund Interest Both Compensation Penalty Any other